*CURRICULUM VITAE*

*SHAHIDA SAIF*

Mob : 8677843182

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# Permanent Address

D/o: Saif Alam

At – Bank Road, Islampur.

P.S: Town Thana

P.O: Head Post Office

City: Muzaffarpur

Dist: Muzaffarpur

State: Bihar

Pin Code: 842001

# Carrier Objective

To work in a challenging environment which demands constant development of fresh skills and allow me to utilize technical and communication skills and willingness to learn in making an organization successful.

# Academic Qualifications

* + - BLIS (Pursuing) from MMHU, Patna, Bihar, India
    - B. Com (A/C Hons) (2019) from B.R.A Bihar University India
    - I.Com (2015) from B.S.E.B, Patna, Bihar, India
    - 10th (2013) from B.S.E.B, Patna, Bihar, India

# Computer Knowledge

* + - Advance Diploma in computer
    - Operating System: - Windows
    - Knowledge of Internet

# Career Responsibilities

* + - Target Achiever
    - Result oriented
    - Proactive and go-getter
    - Well versed with Computer
    - Always commanded respect from juniors and seniors alike

# Hobbies

# Work Responsibility of any work

# Making new friends

# Interacting with peoples and organizing events

# Knitting and cutting

# Hearing music

# Personal Details

Father’s Name : Saif Alam

Mother’s Name : Saira Bano

Date of Birth : 15th Jan 1999

Gender : Female

Nationality : Indian

Religion : Islam

Marital Status : Unmarried Languages Known : English, Hindi, Urdu

# Declaration

I hereby declare that the above-mentioned information is true to the best of my knowledge. Date:

Place:- Muzaffarpur *(Shahida Saif)*